

**QUARTERLY PROGRESS UPDATES ON PREVIOUSLY AGREED
RECOMMENDATIONS**

Summary

Members are asked to consider the assessments of progress contained within the attached Progress Updates on the implementation of previously agreed recommendations. There are outstanding recommendations from the scrutiny reviews of Tees Active and, River Based Leisure and the EIT gateway reviews of Adult Operations, Highways, Lighting and Network Management, and Property.

Detail

1. Following the Cabinet consideration of scrutiny reports, accepted recommendations are then subject to a monitoring process to track their implementation.
2. Two main types of report are used. Initially this is by means of Action Plans detailing how services will be taking forward agreed recommendations. This is then followed by a Progress Report at a future agreed date. Evidence is submitted by the relevant department together with an assessment of progress against all recommendations. Should members of the Select Committee agree, those recommendations which have reached an assessment of '1' are then signed off as having been completed.
3. In order to track those recommendations which are not signed off following the first round of Progress Reports, a series of progress updates are submitted for all Select Committees on a quarterly basis.
4. The assessment of progress for each recommendation should be categorised as follows:

1 Achieved (Fully)	The evidence provided shows that the recommendation has been fully implemented within the timescale specified
2 On Track but not yet due for completion	The evidence provided shows that implementation of the recommendation is on track but the timescale specified has not expired.
3 Slipped	The evidence shows that progress on implementation has slipped.

	An anticipated date by which the recommendation is expected to become achieved should be advised and the reasons for the delay.
4 Not Achieved	The evidence provided shows that the recommendation has not been fully achieved. An explanation for non achievement of the recommendation would be provided

5. As discussed at Executive Scrutiny on 27 January 2009, link officers will not be in attendance for quarterly progress updates, but Member comments will be communicated to the services concerned by the Scrutiny Team.
6. **Appendix 1** sets out the outstanding recommendations for this Committee. Members are asked to review the update and indicate whether they agree with the assessment of progress.

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Progress Update – Tees Active

No	Recommendation	Responsibility	Anticipated Completion Date/ Completion Date	Evidence of Progress 10/11/10	Assessment of progress (Categories 1-4) 10/11/10	Evidence of Progress 09/02/11	Assessment of progress (Categories 1-4) 09/02/11
1	To ensure Tees Active Limited continue to deliver against a range of national and local priorities, a more formal & detailed monitoring regime should be implemented in relation to Tees Active's performance, finance, policies and procedures, and that this monitoring information be provided to members through the established Quarterly Performance Reports.	Reuben Kench Neil Russell	Sep-09 To be completed June 2010	To be included in the forward plan for early 2011 consideration by Cabinet/ Executive Scrutiny		This will be picked up and implemented throughout 2011/12 financial year once TAL has entered into a position of steady state trading. With all the disruption they are currently facing in terms of facility delays it is felt appropriate to implement this when they have their full compilation of facilities operational	3 – Due to facility completion date slippage
3	That in order to further improve the partnership arrangements already in place, Tees Active should strengthen their role as Stockton Council's strategic leisure partner by providing support to the broader leisure and sport sector within the borough, and that this support should include:	Tees Active	Mar-10 March 2011				
3a	Contributing to the broader social agendas, including community safety and children and young people;	Tees Active	March 2010 (and ongoing)	Annual Report in March 2011 (as requested by Internal Audit, will provide a significant range of tangible examples of how TAL has contributed to each of the identified broader social agendas	2 - On track	Annual report progressing	2 -On track

Progress Update – Tees Active

				<p>and will also note the extensive temporary programme in place while Forum is closed and the huge programme of Sporting Start aimed at positive, healthy activity amongst children.</p> <p>Examples of tangible support to Health & Well Being in 2009/10 includes:</p> <ul style="list-style-type: none"> • 438,00 swims • 174,000 Activ8 gym visits • 133,000 Option 3 visits • Active participants up by 5.6% • 442,000 junior visits – up 13% 			
3b	Facilitating greater participation by under represented groups and/or groups that require most support including children looked after, people with disabilities, and the BME community;	Tees Active	March 2010 (and ongoing) March 2011	<p>Current visitor numbers in key target categories are on target in-year.</p> <p>TAL now attending the council's Community Cohesion Network Group that plugs into specific consultation groups. We have introduced a new bi-monthly snapshot survey and feed back to users through our snapshot report displayed for customer information.</p>	2 - On track	<p>The implementation of the recently agreed Sport & Active Leisure Strategy for Stockton will see TAL along with the Council and other agencies developing a cohesive approach to inclusion. TAL has been a partner in the development of local plans and strategies.</p> <p>TAL working with the Council to investigate possibilities of taking on the delivery of health related fitness schemes currently delivered through SBC. It is hoped that such an approach would lead to greater retention of under represented participants (often older people) in regular active leisure participation</p>	2-On track
3e	Achieving stronger relationships with the voluntary sector, including sports clubs, through improved partnership working;	Tees Active/SBC	01/03/2010 Ongoing	TAL currently working with paddle sports to produce a sport development plan to be facilitated at TBIWWC with particular emphasis on voluntary clubs.	2 - On track	Plan continues to develop and will be in place for implementation once the WWC is open for business	3 – Due to facility completion date slippage

Progress Update – Tees Active

				Working with Badminton England to create Performance Centre at Pavilion and to replace sports hall floor to complement the development of the sport.		Progressing	
5	That Tees Active should ensure that all eligible facilities attain Quest accreditation status.	Tees Active	Dec-11 March 2012	TAL Awarded Customer Service Excellence Award in Sept 2010.	2 - On track	Although TAL have committed to delivering Quest accreditation by 2012, Members may want to consider removing this requirement in light of TAL attaining the Customer Service Excellence. It is questionable as to what additional value this particular award will bring to the organisation.	2 – Currently on track
6	That Tees Active should continue to investigate the scope for increased web interactivity and online transactions.	Tees Active	Mar-10 June 2010 Ongoing June 2010 Ongoing	TAL web developments ongoing. Next phase to introduce e-commerce through the TBIWWC shop.	2 - Ongoing and on track	Progressing	2- Ongoing and on track

Progress Update – River Based Leisure

No	Recommendation	Responsibility	Completion Date / Anticipated Completion Date	Evidence of Progress 10/11/10	Assessment of Progress – 10/11/10	Evidence of Progress 09/02/11	Assessment of Progress – 09/02/11
				<p>the water flow around the new course. A launch event for the completed course is planned for February 2011.</p>		<p>Handover of the upgraded White Water Course site is scheduled for March handover will be to SBC and subsequently TAL. A launch event will be scheduled following completion.</p>	<p>2 – On Track</p>
1g)	<p>to undertake a feasibility study for a more regular water borne transport service, and to explore funding streams to achieve this, (including the Local Transport Plan);</p>	<p>Beeey Brown Matthew Kirk</p>	<p>Spring 2009 31st March 2011</p>	<p>Initial progress was made in conjunction with British Waterways Regeneration Manager Jane Thomson towards undertaking a mooring study on the Tees that would also review the commercial opportunities available on the Tees which would include a water bourne transport service. Unfortunately the British Waterways Mooring Team do not have sufficient funds to progress a study at this stage. The item will remain on the agenda for British waterways should funding become available. In response additional funding sources are being sought for the proposed study.</p> <p>Progress has been made in working towards providing the necessary infrastructure to facilitate a water bourne transport service in the future with the forthcoming Preston Park Jetty. Further work is being</p>	<p>3 - Slipped</p>	<p>A key barrier to a waterborne transport service has long been identified as a lack of operating destination and access points along the Tees. As a result SBC in partnership with Groundwork and also seeking support from British Waterways aim to commission a consultant team to prepare innovative but realistic and robust access principles for the River Tees. The selected consultant team will be expected to: identify and define the demand and type of access required on to the River Tees; what constraints there may be on this use; and make proposals for appropriate engineering structures and locations to</p>	<p>2 – On Track</p>

Progress Update – River Based Leisure

No	Recommendation	Responsibility	Completion Date / Anticipated Completion Date	Evidence of Progress 10/11/10	Assessment of Progress – 10/11/10	Evidence of Progress 09/02/11	Assessment of Progress – 09/02/11
				<p>undertaken in conjunction with British Waterways and members of the RUG Development & Access Group to identify and develop further suitable multi user access points along the Tees.</p>		<p>enable diverse access opportunities.</p> <p>Landscape Partnership funding has been identified as a potential source of funding to implement new access developments as part of a wider funding bid. Delivery of the Tees Heritage Park offer will form a core element of any funding proposal.</p> <p>Project to be confirmed by 31st March 2011</p>	
5	<p>Ensure that the opportunities for the Borough in relation to the period leading up to the 2012 Olympic Games (and future international sporting events such as Glasgow 2014) are maximised through work with regional partners in particular ONE- in particular the opportunities to host a range of associated events;</p>	<p>British Waterways & SMI, Tees Active</p>	<p>ongoing</p>	<p>SBC have developed a 2012 Olympic and Paralympic Games Opportunities Plan: 2012-2013 this sets out the vision and plans to be implemented to take full advantage of the opportunities that are presented by London 2012. The plan focuses upon the opportunity presented by the games to inspire and motivate different community groups and individuals to both participate in sport and celebrate the cultural ideals behind the Olympic Games.</p>	<p>2 – On Track</p>	<p>SBC have developed a 2012 Olympic and Paralympics Games Opportunities Plan: 2012-2013 this sets out the vision and plans to be implemented to take full advantage of the opportunities that are presented by London 2012.</p> <p>The first major sporting event to showcase the upgraded Tees White Water Course will be an International Canoe Federation competition on 29th May. The 2011 Tees Canoe Slalom Open</p>	<p>2 – On Track</p>

Progress Update – Adult Operations

No.	Recommendation	Lead Responsibility	Finance Manager	Anticipated Completion Date/ Completion Date	Evidence of progress -	Savings/Costs to Date (please state whether actual or estimated)	Assessment of progress (Categories 1-4)
Day Care Services: 1 - Halcyon Centre/Alma Centre 2 – Parkside Day Care Centre							
1	Re-provide services currently delivered at Alma Centre to the Halcyon Centre in line with the authorisation by cabinet for the sale of the Alma site on 5 November	SMc / DMc / HG / LW/ Omc /ISA assessment Team/s / FP / EB / JM		December 2010 February 2011	Service has transferred from Halcyon site to Alma Centre as the first phase of this project. A period of consolidation is taking place while building work is underway at the Halcyon site. Some delay has been evident due to problems with the new road construction but this is anticipated to be made up as the work continues. Completing date is 20 12.10 and anticipated move to new facility on 03.01.11 09.12.10: Delay due to utility services under the access road needing to be lowered to withstand the pressure on the road. Contractor is anticipating starting work on 04.01.11 and a possible moving date of first week in February 2011	Actual savings Employees £24.5k in 2010 rising to £48k annually thereafter Estimated savings from realigned services and building costs If move is Dec 2010 £7k rising to £27k annually thereafter offset by cost of 1 more bus £10k in 2010 rising to £40k annually thereafter Update attached	3 - Slipped
2	That Cabinet authorise Officers to enter consultation with clients and staff of Parkside Day Centre regarding the development of services for the future	HG / SMc / DMc		August/October 2010	Meetings with staff taken place and options discussed. No further action taken regarding consulting clients with this project until Rec 1 is fully completed due to changing client group and	None estimated or actual	4 – Not Achieved

Progress Update – Adult Operations

					reluctance to unnecessarily raise concerns until full picture is known.		
STEPS at Tithbarn Service							
3	<p>The Cabinet authorise Officers to enter consultation regarding the direction of travel of services provided to current clients in order to address more appropriately each client's assessed needs</p> <p>Cabinet 30.09.10 That Cabinet authorise officers to enter consultation with staff, clients, carers, trades unions and stakeholders regarding the re-provision of alternative services to current clients and potential cessation of the STEPs at Tithbarn element of the STEPs group of services with the aim of re-deploying existing employee's as appropriate</p>	SMc / DMc / HG / LW/ Omc / ISA assessment Team/s		<p>Aug/Oct 2010</p> <p>December 2010</p>	<p>Meetings taken place with staff. Full assessment of current client needs undertaken. Identification of alternative appropriate services underway</p> <p>Further consultation with staff and one to one meetings. Staff receptive to re-deployment opportunities and are preferencing in anticipation of outcome of consultation. Client group meeting arranged for 12 October 2010 and one to one meetings continuing. Return to Cabinet with outcome of consultation and further recommendations 25 November 2010</p> <p>Cabinet approved reccs.</p> <p>Clients transferring on 04.01.11 predominantly to Alma centre prior to move to Halcyon. Staff in notice first week in January 2011 and those re-deployed (50%) begin trial placements</p>	See update attached	2 – On Track

Progress Update – Adult Operations

Blenheim House: 4 - Long Term Residents 5 - Respite care Clients							
4	<p>That Cabinet authorise Officers to enter consultation regarding the most appropriate future services for current long term clients.</p> <p>Cabinet 30.09.10 That Cabinet authorise officers to enter consultation with staff, clients, carers, trades unions and stakeholders regarding the potential cessation of services at Blenheim House with the aim of re-deploying existing employee's as appropriate, in recognition of the ongoing re-provision of alternative services to clients, in line with their individual preferences to live more independently in a location of their choice. It is also in recognition of the low number of clients whose carers request respite breaks at this facility.</p>	SMc/DMc/HG / Unitary Authorities / Advocates / ISA assessment teams/ AR		October 2010 onward	<p>Combined reviews of all current long term clients in conjunction with funding Authorities. All 15 clients elected to access alternative services. Moves have started and anticipated 4 clients remaining by end of 2010.</p> <p>No change. Regarding client moves.</p> <p>Further full staff meeting on 01.10.10 to advise of Cabinet decision. One to one meetings scheduled for 15 and 22 October 2010.</p> <p>Group client meeting scheduled for 13.10.10 and ongoing one to one meetings.</p> <p>To return to Cabinet on 25 November 2010 with outcome of consultation and further recommendations.</p> <p>Cabinet approved reccs.</p> <p>Client moves continue Re-deployed staff (50%) either starting or have started trial placements. Remaining unplaced staff in notice from first week in January 2011</p>	<p>Due to rapid reduction in out of Borough clients estimated costs through loss of income in remainder of 2010/11 are £120k rising to £327k in 2011/12</p> <p>Update attached</p>	2 – On Track

Progress Update – Adult Operations

5	That Cabinet authorise Officers to review the provision of services for adults with physical disabilities who require medium term or respite care services As above	SMc/DMc/HG / Unitary Authorities / Advocates / ISA assessment teams/ AR		October 2010 onward	2 remaining medium term clients at Blenheim have alternative accommodation planned. No further referrals to this service for medium term care have materialised to date Medium term clients moved. Respite accepted until the end of December 2010	Since both clients are Stockton funded any savings are likely to be minimal.	2 – On Track
Rosedale							
6	That Cabinet authorise Officers to continue to develop Rosedale as an integrated Intermediate Care Centre. (Enablement)	SMc / DMc / HG / SG		July 2010 Ongoing	Options are being evaluated for expansion of services as availability is realised.	None	2 – On Track
7	That Cabinet authorise Commissioners to explore the concept of increased financial support from Health in order to provide alternative services under the Momentum strategy.	SMc / DMc / HG / SG / LH		Dec 2010	Funding decision under Central Government re new hospital has impacted on this rec. Discussions with Commissioners will take place once direction of future services is clarified (Revised date entered)	None	3 - Slipped
Homecare							
8	That Cabinet authorise Officers to undertake development of the service to an enabling model with specialist In House Home Care support for specific client groups.	SMc / HG / PM / DMc		November 2010	Development of plans for new service are progressing. Numbers, remit, terms and conditions established. Recruitment from existing service to follow. Meeting with staff to raise	No cost to date. Evaluation of service will be required at 6, 9 and 12 months to establish VFM or otherwise	2 – On Track

Progress Update – Adult Operations

					proposed new service in December or early January. 30 day consultation with work ongoing during this period.		
9	That Cabinet authorise Officers to consider and review, on an individual basis, the most appropriate delivery of Home Care for existing clients whose requirements do not meet the criteria of the new service provision.	SMc / DMc / HG / PM / Assessment team/Care Managers / LH / ISA Assessment teams		August onward	Future of remainder of service to be discussed and appropriate action taken. Client group is reducing (31) at the end of November. Decisions re this service to follow.	Management of a diminishing service Estimated savings as client numbers reduce and non replacement of staff	2 – On Track

Progress Update – Adult Operations

Alma/Halcyon Centre

The amalgamation of Alma and Halcyon remain the same with regards to the EIT savings. However I think that we need to highlight that as a result of the majority of client's still requiring transport that the saving of £10k for 2010/11 may not be met. Also although we are saying there is a £48k saving in 2011/212, I understand that seconded post in the Personalisation team ceases as at 31/3/11. If employee is not redeployed funding will have to come from former Managers budget and this will reduce the saving. With regards to the Supplies & Services budgets, the savings will now only be £25k for a full year as budgets have been reduced for efficiency savings for the reduction of PC Licences and PC servicers.

Blenheim House

The projected overspend for **2010/11 is £39k**. This is mainly made up of the shortfall estimated at £145k in income as a result of the rapid reduction in Out of Borough Clients. This is offset by some staff being redeployed and vacancies not being filled. Assuming all redundancies are paid in 2011/12 there will be a **cost to the council of £19k**. Redundancies and the early payment of pension costs amount to £166k based on the employees listed at the moment although work is still ongoing to try and redeploy people. This has reduced since the original report as £43k was estimated to be the cost for 2011/12. Savings will be made from 2012/13.

Assumptions:-

- 1) I have assumed that all staff costs for those that have been slotted into or having trials in vacant posts elsewhere have been deducted for the projected costs from Feb 2011 apart from 2 in January.
- 2) All redundancy payments will be made in 2011/12 financial year although this could change

Tithebarn Steps

There was an anticipated cost to SBC in 2010/11 for Steps to Tithebarn of £39k. However as a number of staff have been redeployed there are lower redundancy costs, savings on supplies and services have this overspend. The projection calculated as at the end of November is a saving in £7.5k. This includes a saving of £10k for a bus. However I think that we need to highlight that as a result of the majority of client's still requiring transport that the saving of £10k for 2010/11 may not be met. We should mention that work is ongoing by the Transport section to look at ways to reduce the number of buses required but there is a risk that it may not be met.

In 2011/12 there is an estimated saving of £173k which is greater than the £113k originally identified. This is a result of no clients taking direct payments but this has not happened – most clients have continued to select day services at Halcyon. This assumes that there will be no additional costs on the Halcyon centre for these extra clients.

Assumptions:-

- 1) I have assumed that all staff costs for those that have been slotted into or having trials in vacant posts elsewhere have been deducted for the projected costs from Feb 2011
- 2) All redundancy payments will be made in 2010/11 financial year
- 3) There are no additional costs to Halycon centre for the transfer of clients from Steps

Q3 - Progress Update – Highway, Lighting and Network Management

No.	Recommendation	Lead Responsibility	Finance Manager	Anticipated Completion Date/ Completion Date	Evidence of progress - 06/01/2011	Savings/Costs to Date (06/01/2011) (please state whether actual or estimated)	Assessment of progress (Categories 1-4)
1	The Council pursue the application for PFI Credits and, if successful, procure a private finance operator to deliver a street lighting replacement and maintenance programme.	Richard McGuckin		Review September 2010	Following the comprehensive spending review the Government have withdrawn the PFI scheme and all work has been cancelled on the project.	None.	4 – Not Achieved
2	If the Council are not successful with the application for PFI credits, further consideration is given to bring the street lighting service in-house to deliver expected efficiencies.	Richard McGuckin		Review March 2010	Officer discussions are now ongoing to look at the cost benefit analysis of bringing the street lighting service in house. In parallel there are discussions with Darlington and Hartlepool in particular about joining up the street lighting services.	Target of £200K	2 – On Track
3	Detailed exploration of partnership working with other Tees Valley Authorities be closely considered in line with recommendation 2 above.	Richard McGuckin		Review April 2010	See above.		
4	Funding mechanisms be considered through prudential borrowing or capital investment to bring forward the replacement of obsolete column stock, delivering	Brian Buckley		Review March 2010	Given the Local Government settlement in December 2010 and the limited capital resources available to the Council it is unlikely that any additional investment or prudential borrowing will be	None	4 – Not Achieved

Q3 - Progress Update – Highway, Lighting and Network Management

	a revenue energy and maintenance saving in line with recommendation 2 above.				pursued. An annual allocation through the LTP will continue to be invested in replacement street lighting columns.		
5	Decommissioning of lit road signs and bollards, replaced with reflective equipment to provide a revenue energy saving.	Brian Buckley & Richard Bradley		Review March 2011	Procedure now adopted and integrated into maintenance arrangements.	£25K	2 – On Track
6	Further work be undertaken, in line with the commercial service EIT review to ensure that highway improvement works can be delivered in house on a commercial basis, to reduce the need to have to appoint delivery partners for capital highway works.	Sue Daniels		Review March 2010	Working practices have been refined to reduce duplication and ensure in house resources are used where appropriate. The forthcoming highways task and finish group will be looking at the level of resources around these activities.	Savings are attributed to capital projects.	2 – On Track
7	Further work be undertaken to look at strengthening the links between the Network Management Duty and the Highway Inspection Service, currently delivered by Care for Your Area.	Brian Buckley		Review September 2010	The highways task and finish review is considering these matters in detail.	£260K (this is the figure taken from the highways task and finish review).	2 – On Track
8	Bus shelter maintenance budget to be transferred to Direct Services from 2010/11.	Brian Buckley		March 2010	Complete.	None	1 – Fully Achieved

Q3 - Progress Update – Highway, Lighting and Network Management

9	Highways related consultation be delivered through an electronic mechanism utilising internet and email communication where residents and customers are prepared to engage.	Bill Trewick		Review June 2010	Two schemes have been piloted and savings of around £3K per scheme have been realised just in saving paper and officer time copying and enveloping.	£3K	2 – On Track
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Progress Update – Property & Facilities Management

No.	Recommendation	Lead Responsibility	Finance Manager	Anticipated Completion Date/ Completion Date	Evidence of progress -	Savings/Costs to Date (please state whether actual or estimated)	Assessment of progress (Categories 1-4)
1	<p>That a consolidated approach to the Management of the Council's Buildings Assets be adopted.</p> <p><i>An analysis of expenditure over the last twelve months would indicate that the total savings of the review could be in the order of £300,000.</i></p>	G Cummings / R McGuckin	T Montague	March 2011	<p>Approach. New structure being developed (See 2). Repairs and Maintenance budgets have been analysed and prioritised across the Council in this financial year which has enabled improved planning and prioritisation and reduced £100k from the budget.</p> <p>Additional savings are anticipated in 2011/12 of at least £80,000 through :</p> <ul style="list-style-type: none"> - management of demand within FM - consolidation of approach to FM functions 	<p>£100,000</p> <p>£80,000</p>	1 – Fully Achieved
2	<p>That the delivery element of the Facilities Management process be consolidated into one service area as defined in Appendix A of the attached report with the premise that all buildings are considered to be corporate assets.</p>	G Cummings / R McGuckin	T Montague	March 2011	<p>A new structure is being developed and consultation will commence in the next 2 weeks. The new structure is anticipated to go live in December.</p> <p>Savings - 2010/11 (estimate) – some may be required to fund in year transition costs 2011/12</p>	<p>120,000</p> <p>120,000</p>	2 – On Track

Progress Update – Property & Facilities Management

3	The budgets in relation to the management of the buildings be consolidated into one area.	G Cummings / R McGuckin	T Montague	June 2010	In progress. Now expected to be complete by October 2010		3 – This will now be completed w.e.f 1 st January due to complexities of identifying expenditure
4	That further investigations be carried out into potential partnering solutions.	G Cummings	T Montague	September 2010	This has now been put on hold by the Partnership Board	-	